

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #1071

DATE: November 15, 2022

PLACE: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person at the meeting.

TIME: **4:30 p.m. Closed Session – Note early start time**
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Drew Hazelton, President

Derek Ross, Vice President

Denise Helfstein, Clerk

Tina Wang, Member

Soyon Hardy, Member

Tess Leong, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Jeff Davis, Superintendent

Ragini Aggarwal, Executive Assistant and Communications Coordinator

Adam Rauch, Assistant Superintendent, Business & Administrative Services

Stewart McGugan, Assistant Superintendent, Human Resources

Tammy Herzog, Assistant Superintendent, Educational Services

Enoch Kwok, Director, Educational Technology & Information Systems

Marcus Konantz, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations

Sara Ahl, Director Extended Care Programs

Brad Benioff, Director of Student Support and School Safety

11/10/2022

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The following information is provided to help with understanding on how to follow and participate in the Board meeting. Members of the Public can observe the Board of Education meetings in person or watch it at: www.opusd.org/livestream

PUBLIC COMMENTS

The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Communications Coordinator/Executive Assistant, prior to the beginning of the meeting. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

**NEXT MEETING- Organizational Meeting, Tuesday, December 13, 2022
Oak Park High School, Presentation Room, G9**

AGENDA IS POSTED AT SCHOOL OFFICES & THE DISTRICT WEBSITE:

<https://www.oakparkusd.org/Page/10981>

LAND ACKNOWLEDGEMENT STATEMENT

Approved by the Board of Education on May 18, 2021

The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.

11/10/2022

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #1071
November 15, 2022**

CALL TO ORDER – Followed by Public Comments/4:30 p.m.

CLOSED SESSION: 4:30 p.m. – Note early start time

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**. Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person at the meeting.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT :** Campus Supervisors, Walk-on-Coaches, College and Career Center Technician Part-time, Accounting Assistant III temp/sub
- C. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency Designated Representatives: Adam Rauch and Stewart McGugan
Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association
- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2):
one case
- E. SUPERINTENDENT’S GOALS**
- F. CONFERENCE WITH LABOR NEGOTIATOR –** Government Code 54957.6
Agency designated representative: Drew Hazelton, Board President
Unrepresented employee: Dr. Jeff Davis, Superintendent

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

- A. ROLL CALL**
- B. FLAG SALUTE**
- C. REPORT OF CLOSED SESSION ACTIONS TAKEN**
- D. ADOPTION OF AGENDA**

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Recognition of Certificated and Classified Employees of the Month (August-October)
2. Recognition Of Outgoing Board Members, Drew Hazelton & Derek Ross
3. Remarks from Board Members
4. Introduction and Report from Student Board Member
5. Remarks from Superintendent
6. Presentation from Student Nutrition and Wellness Program - <https://bit.ly/3EhL4aY>

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

a. [Approve Minutes of Regular Board Meeting October 13, 2022](#)

Board Bylaw 9324 requires Board approval of minutes from previous meetings.

b. [Approve Public Employee/Employment Changes 01CL254293-01CL254334 & 01CE12077-01CE12197](#)

Pursuant to Board Policies 4112 and 4212 Board approval is required for public employee employment and changes.

c. [Ratify Purchase Orders – October 1 – October 31, 2022](#)

Board Policy 3300 requires Board approval of Purchase Orders.

d. [Authorization for Use of Cooperative Purchasing Contracts by the Student Nutrition Services Department During Fiscal Year 2022-23, Per PCC 20118](#)

Board Policy 3311 permits piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law.

e. [Approve Overnight Trip for Oak Park High School Fall Sports Teams who Qualify for CIF Playoffs](#)

Board Policy 6153 requires Board approval for student overnight trips

f. [Approve Overnight Trip for Oak Park High School Girls' Varsity Soccer Team to Carpinteria, CA January 6-7, 2023](#)

Board Policy 6153 requires Board approval for student overnight trips

g. [Approve Out of State Travel for Staff to Attend the Association for Career and Technical Education \(ACTE\) Conference and Expo November 30 – December 2, 2022 Las Vegas, NV](#)

Board Policy 3350 requires Board approval for employees out of state travel

h. [Approve Out of State Travel for Staff to Attend the Green Schools Conference \(GSC\) February 27 - March 1, 2023 New Orleans, LA](#)

Board Policy 3350 requires Board approval for employees out of state travel

ACTION

2. EDUCATIONAL SERVICES

a. [Review the Learning Recovery Emergency Block Grant](#)

This is a continuation of the learning recovery funding that was provided last year to support long-term recovery from the pandemic

b. Review and Approve Arts, Music & Instructional Materials Discretionary Block Grant

The grant is flexible, but districts are encouraged, but not required” to “proportionally use” their allocation for the five purposes enumerated in Section 134(a)(1)– (5) of AB 181. The bill also requires Board review and approval of the plan for expenditures at a regularly scheduled public board meeting.

c. Review and Discuss Student Data Related to Placement in Mathematics Courses

Board Policy 6152.1 requires the Board and Superintendent to annually review student data related to placement in mathematics courses offered at district high schools to ensure that students who are qualified to progress in mathematics courses based on their performance on objective academic measures are not being held back in a disproportionate manner on the basis of any subjective or discriminatory basis

3. BUSINESS SERVICES

a. Authorize Measure S Project 22-17 S Plumbing Upgrades Districtwide and Establish the Budget

Board approval required to authorize projects funded by Measure S Bond Fund

b. Authorize Measure S Project 22-18 S Marquee at Oak View High School and Establish the Budget

Board approval required to authorize projects funded by Measure S Bond Fund

c. Authorize Measure S Project 22-19 S Pavilion Upgrades at Oak Park High School

Board approval required to authorize projects funded by Measure S Bond Fund

4. HUMAN RESOURCES

a. Approve Memorandum of Understanding with Oak Park Classified Association Reclassifying the Business Services Department Assistant Position to a Confidential Position

Board policy 4140,4240,4340 states that Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. Board approval required for Memoranda of Understanding with collective bargaining units

b. Reclassify the Position of Business Services Department Assistant to a Confidential Position and Approve Revised Job Description and Salary Schedule Placement

Board approval required for adding a confidential position and salary schedule placement.

c. Approve Addendum to the Annual Teacher Assignment Report for 2022-2023

Under provisions of SB 435, Board approval required for Annual Teacher Assignment Report and any revision to the report.

5. BOARD

a. Approve Selection of Annual Organizational Board Meeting – December 13, 2022

Pursuant to Education Code Section 35143, the Governing Board of each School District must hold its 2022 Annual Organizational Meeting between December 9 - 23, 2022 (inclusive). Within 15 days prior to the date of the Annual Organizational Meeting, districts must notify in writing all members and members-elect of the date and time selected. Per Education Code Section 5017 and Elections Code Section 10554, newly elected Board Members take office on the second Friday in December following certification of election - December 9, 2022.

6. BOARD POLICIES

a. Approve Amendment to Board Policy and Administrative Regulation 1312.3 - Uniform Complaint Procedures

Policy updated to clarify that districts may not offer or facilitate an informal resolution process

to resolve allegations that an employee sexually harassed a student, add Item #3 to the section regarding "Non-UCP Complaints" and clarify that complaints alleging a physical safety concern that interferes with a free appropriate public education is a non-UCP complaint. Regulation updated to delete outdated and/or repealed U.S. Department of Education's Office for Civil Rights (OCR) references and where appropriate add current OCR material, ensure consistency with the California Department of Education's 2021-22 federal program monitoring instrument, clarify posting requirements for the annual notification, compliance officer contact information and information related to Title IX, add material regarding the requirement for an administrator who is not designated as a compliance officer who receives a complaint to notify the compliance officer, clarify that districts may not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student, delete material regarding respondent being sent the investigation report at the same time it is provided to complainant as this simultaneous exchange is not required by law.

b. Approve Amendment to Board Policy and Administrative Regulation 3553 Free and Reduced Price Meals

Policy updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility. Updated policy includes general requirements applicable to federal National School Lunch and Breakfast Programs as well as the state Universal Meal Program. Updated Policy also includes revision to the "Confidentiality/Release of Records" section to permit the use of student information to facilitate the provision of targeted educational services to a student based on the local control and accountability plan, as clarified in the California Department of Education's Management Bulletin SNP-02-2018. Regulation updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, and includes program implementation changes to "Verification of Eligibility" and "Nondiscrimination Plan" sections and the deletion of the "Prices" section which is no longer necessary.

c. Approve Amendment to Board Policy and Administrative Regulation 5111 Admission

Policy updated to reflect the distinction between compulsory education for students starting at age six and the requirement for districts to offer and admit students who are eligible for transitional kindergarten, delete the requirement for district enrollment applications to include information about health care options as the law requiring such information has self-repealed, and clarify that a student's residence is a location within the district that may be verified as part of school admission requirements. Regulation updated for consistency with NEW LAW (AB 130, 2021) which revises the timespans for transitional kindergarten (TK) admittance requirements to be phased in from the 2022-23 school year to the 2025-26 school year, as reflected in BP 6170.1 - Transitional Kindergarten.

d. Approve Amendment to Board Policy and Administrative Regulation 6142.8 Comprehensive Health Education

Policy updated to reflect the 2019 state curriculum framework for health education, including emphasis on the physical, mental, and social well-being of students and integration of health education with other content areas of the district's curriculum. Policy also reflects law which authorizes districts to provide age-appropriate comprehensive sexual health education prior to grade 7, and law which authorizes instruction in grades K-12 in sexual abuse and sexual assault awareness and prevention provided students are allowed to be excused from such instruction with the written request of the parent/guardian. Regulation updated to more directly reflect state content standards for injury prevention and safety and for personal and community health. Regulation also adds a new section on "High School Health Education" for districts that require a course in health education for graduation, which reflects law requiring that the course in health education include instruction in sexual harassment and violence and instruction in performing compression-only cardiopulmonary resuscitation. Section on "Students Excused

from Health Instruction" expanded to address excusals from (1) comprehensive sexual health education and HIV prevention education; (2) instruction in sexual abuse and/or sexual assault awareness and prevention; (3) any exam, survey, or questionnaire which contains questions about the student's or family's personal beliefs or practices in sex, family life, morality, or religion; and (4) anonymous, voluntary, and confidential tests, questionnaires, and surveys containing age-appropriate questions about students' attitudes concerning or practices relating to sex.

e. Approve Amendment to Board Policy and Administrative Regulation 6158 Independent Study

Policy updated to reflect NEW LAW (AB 181, 2022). Policy also updated to emphasize that no student may be required to participate in independent study, and delete material applicable only to the 2021-22 school year. Regulation updated to reflect NEW LAW (AB 181, 2022). Regulation also updated to clarify that if a student transfers to another public school in California, a written record of findings from any evaluation conducted because a student has failed to make satisfactory educational progress be forwarded to that school. Additionally, regulation updated to delete material pertaining to adult education and that which is applicable only to the 2021-22 school year.

f. Approve Amendment to Board Policy 6170.1 Transitional Kindergarten

Policy updated to reflect NEW LAW (AB 130, 2021) which gradually revises the timespans for mandatory transitional kindergarten (TK) admittance such that, by the 2025-26 school year, children who turn four by September 1 will be eligible for TK, establishes the California Prekindergarten Planning and Implementation Grant Program which requires districts to develop a plan for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten, requires districts to maintain an average TK class enrollment of not more than 24 students for each school site and which, commencing with the 2022–23 school year.

g. Annual Review of Board Policy and Administrative Regulation 5116.1 Intradistrict Open Enrollment

Education Code 35160.5 and 48980 require annual review of this policy. There are no recommended updates from CSBA or staff.

h. Annual Review of Board Policy and Administrative Regulation 6145 Extracurricular and Cocurricular Activities

Education Code 35160.5 requires annual review of this policy, as it relates to the participation of students in grades 7-12 in extracurricular and cocurricular activities. Language added by staff to match the language for eligibility criteria for participation in CIF sports. No other updates from CSBA or staff.

VII. INFORMATION ITEMS

- 1. Monthly Cash Flow Report**
- 2. Monthly Measure S Status Report**
- 3. Monthly General Fund Budget Report**
- 4. Month 2 Attendance and Enrollment Report**

VIII. OPEN DISCUSSION /FUTURE AGENDA ITEMS

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.